

**MINI RECYCLING SITES (BRING SITES)
(Report by the Head of Operations)**

1. INTRODUCTION

- 1.1 To update Cabinet on the safe working arrangements put in place to ensure that 1100 litre wheeled bins at bring sites can be moved safely by employees undertaking that task.

2. BACKGROUND INFORMATION

- 2.1 At its meeting on 23rd July 2009 Cabinet considered a recommendation from the Health and Safety Advisory Group, that the task of moving and emptying bins at bring sites should in future be undertaken by two employees at all times and to achieve this, the vehicles carrying out this task should in future be staffed by two employees to eliminate potential health and safety risks that had been identified.
- 2.2 Conscious of the cost implications of increasing staffing levels in this way Cabinet deferred its decision, pending a review of working practices to assess whether alternative options were available.
- 2.3 At its subsequent meeting on 9th September 2009, the Health and Safety Advisory Group received a verbal update from the Head of Operations outlining changes to working arrangements which had been put in place which ensured that two employees would always be in attendance where heavy bins, requiring two people to move them were encountered.
- 2.4 These new working arrangements fully addressed the concerns expressed by the Advisory Group and ensured that there was no risk to employees undertaking the task.
- 2.5 In the light of the above, the Advisory Group were satisfied that the risks associated with the task had been adequately managed and withdrew the previous recommendation to cabinet.

3. RECOMMENDATIONS

- 3.1 Cabinet is requested to note the contents of this report.

